

Name of meeting: Annual Council

Date: 25 May 2016

Title of report: Proposed revisions to the terms of reference for the Health & Wellbeing Board

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	N/A
Is it in the Council's Forward Plan ?	N/A
Is it eligible for "call in" by Scrutiny ?	N/A
Date signed off by <u>Director</u> & name	
Is it signed off by the Director of Resources?	David Smith - 28 April 2016
Is it signed off by the Assistant Director – Legal, Governance and Monitoring?	Julie Muscroft - 3 May 2016
Cabinet member portfolio	

Electoral [wards](#) affected: N/A

Ward councillors consulted: N/A

Public or private: **Public**

1. Purpose of report

The purpose of this report is to seek approval to the proposed amendments to the Terms of Reference for the Health and Wellbeing Board.

2. Key points

On the 24 September 2015, Board members participated in a development session led by the Local Government Association.

Outputs from the session were that the Board would clarify its role and purpose, improve understanding of the purpose and role of other boards and organisations and build constructive relationships across these bodies.

Following the development session it was agreed that the Terms of Reference for the board (see attached) would be strengthened to reflect the discussion and output from the session.

The proposed revisions to the Terms of Reference were presented to the Health and Wellbeing Board on the 28 April 2016. The Board formally accepted the revisions and recommended their adoption to Corporate Governance and Audit Committee and Annual Council.

3. Implications for the Council

That the existing partnership arrangements between the council and health providers be strengthened.

4. Consultees and their opinions

Health and Wellbeing Board agreed the revisions.

The report was considered by Corporate Governance and Audit Committee on 16 May 2016, where the revisions to the terms of reference were supported. A minor drafting was suggested and it was agreed that the word 'health' be deleted in the 'Invited observers' paragraph (as shown in the attached appendix).

5. Next steps

To implement, if approved.

6. Officer recommendations and reasons

That the revised Terms of Reference of the Health and Wellbeing Board be approved.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer and relevant papers

Phil Longworth, Health Policy Officer Tel: 01484 221000
Jenny Bryce-Chan, Governance Officer Tel: 01484 2210020

9. Assistant director responsible

Julie Muscroft, Assistant Director, Legal Governance and Monitoring

Health and Wellbeing Board

Membership

Membership of the Board includes Councillors, NHS Clinical Commissioning Group representatives, Healthwatch and Council Directors.

Voting members

- Three Members of Kirklees Council's cabinet, one of whom may be the Leader
- One Senior Councillor from the main opposition group
- One Councillor from a political group other than the administration and main opposition group
- Director for Children and Young People
- Director for Public Health
- Director for Commissioning, Public Health and Adult Social Care
- One representative of local Kirklees Healthwatch
- Three representatives of North Kirklees Clinical Commissioning Group
- Three representatives of Greater Huddersfield Clinical Commissioning Group

Non-voting members

- Chief Executive Kirklees Council
- Member of NHS England (Statutory requirement: to participate in the board's preparation of JSNA / JHWS and if requested to participate in exercise of the commissioning functions of the Board in relation to the Kirklees HWB Area)

Invited observers

Chief Executive or nominated representative of significant ~~health~~ partners:

- Mid Yorkshire Hospitals Trust
- Calderdale and Huddersfield Foundation Trust
- South West Yorkshire Partnership Foundation Trust
- Current community health provider
- **West Yorkshire Police**

Terms of Reference

The Health and Wellbeing Board is a statutory Committee of the Council. The Board brings together the NHS and the Council to provide leadership in ensuring a strategic approach to providing integrated working in relation to arrangements for providing health and social care services.

Purpose and Functions of the Board

- To be responsible for the health and wellbeing of the people of Kirklees, using collective resources to ~~reduce~~ **improve** health **and wellbeing**, **reduce health** inequalities and **tackle variations** ~~address variances~~ in the quality of health and social care.
- To develop, **publish** and own the Joint Strategic Needs Assessment for Kirklees (JSNA) to **inform local planning, commissioning and delivery of services** and meet the legal responsibilities of Kirklees Council and the Clinical Commissioning Groups.
- To develop, **publish** and own the Joint Health and Wellbeing Strategy for Kirklees, based on the JSNA and other local intelligence, to provide the overarching framework for **planning, commissioning and delivery of services** ~~including consideration of the pooling of budgets~~
- To provide the structure for overseeing local planning and accountabilities for health and wellbeing related services and interventions **and the development of integrated sustainable health and social care systems.**
- To promote ~~an ethos of~~ integration and partnership **working with the NHS, social care, public health and other bodies** in the planning, commissioning and delivery of services to improve the wellbeing of the whole population of Kirklees.
- To **ensure the involvement** ~~involve~~ and **engagement of** service users, patients and the wider public in ~~order to influence and inform the broader work of the Board~~ **planning, commissioning and delivery of services to improve the wellbeing of the whole population of Kirklees.**
- To provide leadership and oversight of key strategic programmes, such as the **Sustainability and Transformation Plan**, Better Care Fund, and **to encourage use of associated fund arrangements where appropriate.**
- **To provide assurance that the commissioning and delivery of plans of partners have taken sufficient account of the Joint Health and Wellbeing Strategy and the Joint Strategic Needs Assessment.**
- To publish and maintain a statement of needs for pharmaceutical services across the Kirklees area.
- To ensure that the Council's statutory duties in relation to health protection arrangements and plans are delivered through the work of its sub-committee, the Kirklees Health Protection Board.

- To exercise any other functions of the Council delegated to the Board by the Council.
- ~~To bring together key NHS, public health and social care leaders across the Kirklees area~~
- ~~To consider how best to ensure more collaborative working to reduce duplication and improve productivity within health and social care services, with appropriate reinvestment within this economy.~~
- ~~Have the flexibility to go beyond its minimum statutory duties to promote joining-up of a much broader range of local services (i.e. further integration of health with more services around the wider determinants of health and wellbeing).~~

Voting Rights

All statutory members of the Health and Wellbeing Board have voting rights.

In accordance with The Local Authority (Public Health, Health and Wellbeing boards and Health Scrutiny) Regulations 2013, if the Council's wishes to alter the voting rights **and membership** the board must first be consulted on any proposed amendments.

Substitute Members

Voting Board Members can send a substitute to represent them should they be unable to attend and if appropriate cast their vote.

Quorum

The quorum for the board will be attendance by 50% of the accountable bodies and 50% of the membership.